

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

June 23, 2021

Held _____ Page 1

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Call to Order

The Concord Township Board of Trustees met in regular session on June 23, 2021 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff attending included Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, Fiscal Officer Jill Davis, Road Superintendent Joe Holloway, and multiple members of the Fire and Road Departments.

The meeting was held in person, as well as via teleconference.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting, June 9, 2021. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

- It was made a matter of record that a Certificate of Recognition and Appreciation was granted to Joe Holloway by the Board of Trustees for his commitment, service, and dedication to Concord Township and its residents over the past 31 years. Joe will be retiring on Friday. Mr. Garrett moved and Mr. Johnson seconded to purchase tree and marker for Concord Park in honor of Joe Holloway's 31 years of service. Vote: Haney-yes, Garrett-yes, Johnson-yes. Joe mentioned he first worked at Concord Township 38 years ago when the township hired Simmons Excavation to dig ditches and cemetery graves.
- Landscaping standards were presented by Jason Kentner of Implement LLC. Edits were made based on previous comments and logics. The first draft focused on frontage and plant multipliers. The revision is based on visual impact for three different standards. These standards will eventually be forwarded to the Zoning Commission for consideration. Standards impact right of way, adjacent, and line of site angles. Multiple percentages and scenarios were considered and discussed.

Financials

Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$7,968,069.33
- Special Revenue Funds	<u>\$3,253,191.34</u>
- Total All Funds	\$11,221,260.67

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #70-79, 115337-115373, all totaling \$215,507.81. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Bank statements and reconciliation from May and Appropriation Status reports were also available for review.

Zoning Department

- Mr. Irvine reported thirteen zoning permits were issued since the previous meeting.
- The nuisance case in Lucy Depp - was mowed.
- The nuisance case on Harriott Road - was mowed.
- The nuisance case on Thompson Lane - owner will try to clean up.
- The Board of Zoning Appeals - no meetings scheduled.
- The Zoning Commission board met last night to discuss changes to the zoning code and comprehensive plan. Several Lucy Depp residents also attended to ask about buildable lots and request a moratorium on building. No action taken.
- The nuisance case on South Section Line Road - Columbia Gas will be contacted to mow.

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Road Department

- Trustee Haney has been helping mow road ditches.
- The Bunty Station Road ditch project is ongoing.
- Road Superintendent Joe Holloway retires on Friday, but will continue as a subcontractor/consultant until the large projects are finished. Therefore, Mr. Johnson moved and Mr. Haney seconded to hire Joe Holloway as a Road Department consultant at \$36.00 per hour to finish the Bunty Station Road and Park Capital Improvement projects. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Old Business

- Roesse Brothers do not have the new pickleball court on their schedule yet; it will probably be August.
- The township lobby roof and road shop roof are both still leaking and need repair estimates.
- No estimated time of arrival for the new dump truck from Fyda Freightliner.
- The old dump truck was fixed and is ready to have the berm box spreader removed by Dexter (which will go back on new truck). The old truck will then be ready for Chatfield Township to pick up after received their signed sales agreement.

New Business

- The Board of Trustees will hold a special meeting on Tuesday, June 29, 2021 at 2:30 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio, to look at economic development opportunities in the township.

Fire Department

- There will be a house burn on Saturday, July 24, 2021 on Duffy Road.
- The specifications for the new quint fire truck are completed; still waiting on pricing paperwork.
- New part-time hires are completed, pending background checks.
- A private owned bridge fell over at a Concord Road driveway. Discussion was held on rebuilding and emergency access to property.

Fiscal Officer

- Mr. Garrett moved and Mr. Haney seconded to approve Resolution #21-0623-1 Declaration of Nuisance and Abatement, Control, and/or Removal of Nuisance pursuant to Ohio Revised Code S505.87 on real property located at 4896 Freshwater Road, Delaware, Ohio 43015 (PIN#420-140-01-031-000), the second nuisance determination in twelve consecutive months, and to appoint and authorize Trustee Haney to locate a contractor to complete the abatement. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- A Worker's Compensation case for a previous employee has been forwarded to attorney at Thomas & Co.

Adjournment


With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn at 8:45 p.m. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

June 23, 2021

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Landscape Design Presentation

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Recognition of Joe Holloway for 31 years of service

Old Business

New Business

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances in)	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$844,947.31	\$0.00	\$0.00	\$8,287,473.95	\$319,404.62	\$0.00	\$0.00	\$7,968,069.33	\$0.00	\$7,968,069.33
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$9,595.04	\$0.00	\$0.00	\$37,229.31	\$5,077.20	\$0.00	\$0.00	\$32,152.11	\$0.00	\$32,152.11
2021	Gasoline Tax	\$147,076.11	\$0.00	\$93,033.71	\$0.00	\$0.00	\$240,109.82	\$127,255.07	\$0.00	\$0.00	\$112,854.75	\$0.00	\$112,854.75
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$245,844.35	\$0.00	\$0.00	\$1,331,008.42	\$30,398.70	\$0.00	\$0.00	\$1,300,609.72	\$0.00	\$1,300,609.72
2041	Cemetery	\$10,474.41	\$0.00	\$7,841.63	\$0.00	\$0.00	\$18,316.04	\$1,938.10	\$0.00	\$0.00	\$16,377.94	\$0.00	\$16,377.94
2111	Fire District	\$1,437,563.82	\$0.00	\$1,687,113.86	\$0.00	\$0.00	\$3,124,677.68	\$1,389,549.94	\$0.00	\$0.00	\$1,735,127.74	\$0.00	\$1,735,127.74
2231	Permissive Motor Vehicle License Te	\$45,219.97	\$0.00	\$19,819.35	\$0.00	\$0.00	\$65,039.32	\$8,970.24	\$0.00	\$0.00	\$56,069.08	\$0.00	\$56,069.08
	Report Total:	\$10,195,659.29	\$0.00	\$2,908,196.25	\$0.00	\$0.00	\$13,103,854.54	\$1,882,593.87	\$0.00	\$0.00	\$11,221,260.67	\$0.00	\$11,221,260.67

Last reconciled to bank: 05/28/2021 – Total other adjusting factors: \$2,097.09

Payment Listing
6/10/2021 to 6/23/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
70-2021	06/14/2021	06/15/2021	CH	PNC BANK	\$1,573.98	0	
	Purpose:	FIRE DEPT LIGHTING - MIDWEST PHOTO					
71-2021	06/15/2021	06/15/2021	CH	PNC BANK	\$48.15	0	
	Purpose:	SAFE DEPOSIT BOX FEE					
73-2021	06/16/2021	06/16/2021	CH	HR BUTLER, LLC	\$2,061.64	0	
	Purpose:	FIRE DEPT FFCRA ER TAX QTR1					
74-2021	06/18/2021	06/21/2021	CH	HR BUTLER, LLC	\$156.39	0	
	Purpose:	PAYROLL PROCESSING FEES 2020					
75-2021	06/18/2021	06/21/2021	CH	HR BUTLER, LLC	\$2,799.23	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
76-2021	06/18/2021	06/21/2021	CH	HR BUTLER, LLC	\$51,249.98	0	
	Purpose:	PAYROLL SALARIES					
77-2021	06/18/2021	06/21/2021	CH	HR BUTLER, LLC	\$14,180.71	0	
	Purpose:	PAYROLL TAXES WITHHELD					
78-2021	06/22/2021	06/22/2021	CH	ANTHEM BCBS OH GROUP	\$29,242.70	0	
	Purpose:	MEDICAL INSURANCE APR21, MEDICAL INSURNACE MAY-DEC21					
79-2021	06/22/2021	06/22/2021	CH	CBIZ BENEFITS	\$2,832.36	0	
	Purpose:	HRA CLAIMS REIMB - FIRE					
115337	06/21/2021	06/21/2021	AW	CBIZ BENEFITS	\$123.60	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
115338	06/21/2021	06/21/2021	AW	OHIOHEALTH EMERGENCY MEDICAL SER	\$647.50	0	
	Purpose:	FIRE DEPT MEDICAL DIRECTOR 2021-2022					
115339	06/21/2021	06/21/2021	AW	DEL-CO WATER CO INC	\$217.04	0	
	Purpose:	FIRE DEPT UTILITIES					
115340	06/21/2021	06/21/2021	AW	OHIO EDISON	\$2,407.15	0	
	Purpose:	FIRE DEPT UTILITIES					
115341	06/21/2021	06/21/2021	AW	MADISON ENERGY COOP ASSOC INC	\$124.10	0	
	Purpose:	ROAD DEPT UTILITIES					
115342	06/21/2021	06/21/2021	AW	TIME WARNER CABLE	\$137.65	0	
	Purpose:	FIRE DEPT UTILITIES					
115343	06/21/2021	06/21/2021	AW	VERIZON WIRELESS	\$319.52	0	
	Purpose:	FIRE DEPT UTILITIES					
115344	06/21/2021	06/21/2021	AW	THE A-MAC GROUP LLC	\$267.00	0	
	Purpose:	PARK RESTROOM SUPPLIES					
115345	06/21/2021	06/21/2021	AW	KLEEM, INC.	\$2,686.00	0	
	Purpose:	ROAD SIGNAGE SUPPLIES					
115346	06/21/2021	06/21/2021	AW	THE HARDWARE EXCHANGE	\$13.94	0	
	Purpose:	ROAD DEPT HOSE REPAIR					
115347	06/21/2021	06/21/2021	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$45.00	0	
	Purpose:	TWP LEGAL COUNSEL/PERSONNEL+					
115348	06/21/2021	06/21/2021	AW	SHELLY MATERIALS, INC	\$68.82	0	
	Purpose:	PARK BALLFIELD SCREENINGS					
115349	06/21/2021	06/21/2021	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$439.68	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115350	06/21/2021	06/21/2021	AW	BUCKEYE READY-MIX, LLC	\$428.13	0	
	Purpose:	CEMETERY FOOTER CONCRETE					
115351	06/23/2021	06/23/2021	AW	TOTAL TENNIS INC	\$448.00	0	
	Purpose:	PARK TENNIS COURT NETS					
115352	06/23/2021	06/23/2021	AW	OHIO DEPARTMENT OF NATURAL RESOU	\$98.00	0	
	Purpose:	PARK NATUREWORKS GRANT SIGN					
115353	06/23/2021	06/23/2021	AW	BEEM'S BP DIST INC	\$2,041.25	0	
	Purpose:	ROAD/FIRE FUEL SUPPLY					
115354	06/23/2021	06/23/2021	AW	BOUND TREE MEDICAL, LLC	\$1,644.53	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
115355	06/23/2021	06/23/2021	AW	LOUIS R. POLSTER COMPANY	\$198.24	0	
	Purpose:	FIRE DEPT KITCHEN SUPPLIES					
115356	06/23/2021	06/23/2021	AW	MIATI EMBROIDERY	\$719.92	0	
	Purpose:	FIRE DEPT SHIRTS (8), FIRE DEPT SHIRTS (4), FIRE DEPT SHIRTS (2), FIRE DEPT SHIRTS (4)					
115357	06/23/2021	06/23/2021	AW	ATLANTIC EMERGENCY SOLUTIONS	\$437.25	0	
	Purpose:	FIRE DEPT EXTRAC GLOVES (10)					
115358	06/23/2021	06/23/2021	AW	ORANGE TOWNSHIP	\$340.00	0	
	Purpose:	FIRE DEPT E343 A/C & SEAT BELT REPAIRS					

Payment Listing
6/10/2021 to 6/23/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
115359	06/23/2021	06/23/2021	AW	TREASURER, STATE OF OHIO	\$600.00	0	
	Purpose:	FIRE DEPT INSPECTOR TRAINING					
115360	06/23/2021	06/23/2021	AW	JACK GUYTON	\$11.17	0	
	Purpose:	FIRE DEPT REPAIR PARTWORLY					
115361	06/23/2021	06/23/2021	AW	CORE & MAIN LP	\$680.04	0	
	Purpose:	BUNTY STATION RD DITCH IMPROVEMENTS					
115362	06/23/2021	06/23/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$45.00	0	
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115363	06/23/2021	06/23/2021	AW	COLTON LYBARGER	\$135.00	0	
	Purpose:	SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115364	06/23/2021	06/23/2021	AW	ANGIE ELLERBROCK	\$52.20	0	
	Purpose:	ZONING POSTAGE REIMB, PARK CLEANING PROD/WALMART					
115365	06/23/2021	06/23/2021	AW	FRONTIER	\$22.19	0	
	Purpose:	UTILITIES - ADMIN DEPT					
115366	06/23/2021	06/23/2021	AW	Ohio Police & Fire Pension Fund	\$64,583.15	0	
	Purpose:	FIRE DEPT PENSIONS MAY21					
115367	06/23/2021	06/23/2021	AW	SILCO FIRE & SECURITY	\$2,135.91	0	
	Purpose:	FIRE DEPT ALARM MONITORING, FIRE DEPT EXTINGUISHER INSP, TWP BLDG CELL ALARM INSTALL					
115368	06/23/2021	06/23/2021	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$1,897.91	0	
	Purpose:	FIRE DEPT SCBA FLOW TESTS (20)					
115369	06/23/2021	06/23/2021	AW	HENDERSON TRUCKING INC.	\$9,588.43	0	
	Purpose:	PARK (CAP.GRANT) DRIVE/PARK GRAVEL, PARK (CAP GRANT) DRIVE/PARK EQ RENTAL					
115370	06/23/2021	06/23/2021	AW	DELTA DENTAL	\$2,402.69	0	
	Purpose:	TWP DENTAL INSURANCE APR-DEC					
115371	06/23/2021	06/23/2021	AW	EQUITABLE	\$414.48	0	
	Purpose:	TWP VISION INSURANCE MAY-DEC					
115372	06/23/2021	06/23/2021	AW	RUSH TRUCK CENTER, COLS W	\$5,758.02	0	
	Purpose:	ROAD DEPT TRUCK 7400 REPAIRS					
115373	06/23/2021	06/23/2021	AW	Ohio Public Employees Retirement System	\$9,184.16	0	
	Purpose:	TWP PENSION CONTRI MAY21					

Total Payments: \$215,507.81
 Total Conversion Vouchers: \$0.00
 Total Less Conversion Vouchers: \$215,507.81

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.